

Workplace Accommodation RequesForm

Pace University adheres to all the applicable federal, state and local laws, governing workplace accommodations. To expedite the workplace accommodation request process, job applicants, employees, independent contractors are encouraged to complete this form.

Completed forms must be submitted via email to



30HD₩HHFNDVDSSOLFDEOH

1HZ UHTXHVW IRU DFFRPPRGDWLRQ 5HTXHVW WR FRQWLQXH H[WHQG DQ DSSURYHG DFFRPRGDWL

6 H O H F W DWFKR P P R G D WULHRTQX H V W \ S H

'LVDELOLW\ RU PHGLFDO FRQGLWLRQ 3UHJQDQF\ FKLOGELUWK RU D UHODWHG PHGLFDO FRQGLWL 5HOLJLRXV REVHUYDQFHV RU SUDFWLFHV 2WKHU

\$ FF R P P R G D W U R Q X H V W (include all relevant details):

If applicable, please describe the condition for which you are requesting an accommodation:

Is your condition temporary, permanent, or unknown?

If the condition is temporary, what is the anticipated date you will no longer need the accommodation(s)?

((PSOR\HHV 2 QLOASe describe your core/primary job functions.



Requestor Signature:

Date:

'LVIODLPHU

My signature confirms that, to the best of my knowledge, all the information provided above is accurate. It also certifies my agreement to adhere to the University's Workplace Accommodation Policy demonstrating by cooperation with the authorized University representative (i.e. Employee/Labor Relations and Engagement Department Representative and/or Reliance Matrix ADA Specialists) assigned to my request, including providing medical/supporting documentation in a timely manner, where applicable.

I understand that I may not be granted the specific accommodation I have requested, and that the University may approve a reasonable alternative if necessary.

3ULYDF\ 6WDWHPHQW

Accommodations are determined, identified and implemented in a collaborative 11