

## How to Set Up Exchange E-Mail on an Apple (iOS) Device

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### Introduction

Pace Students, Faculty, and Staff can set up their Exchange email account on their Apple (iOS) device using Exchange ActiveSync.

### Setting up ActiveSync on an Apple (iOS) Device

Launch **Settings**

Click **Mail, Contacts, Calendars**

Click **Add Account**



Click **Exchange**

Type your Pace email address in the Email field  
Type you Pace email password in the Password field

**Note:**

**discretion.**

Click **Save**

**Y**